**Yellowknife Old Timer Hockey Association**

**(YKOHA)**

**Constitution and Bylaws**

January 20, 2014

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**Constitution**

**Article I**

**Name**

There shall be an association named the ``Yellowknife Old Timer Hockey Association``.

**Article II**

**Objects of the Association**

1. To operate the Yellowknife Old Timer Hockey League.
2. To promote, encourage and stimulate the physical development of people through participation in Old Timer hockey in Yellowknife.
3. To encourage and promote fellowship and fun in the sport and through competitions and tournaments.
4. To raise funds for the aforementioned purposes in such a manner as is thought fit.
5. The operation of the Association is to be carried out in Yellowknife, N.W.T.

**Bylaws**

**Article 1**

**Membership**

There shall be three categories of membership – Player, Associate and Team.

1. Player membership shall be open to any male person having reached the age of 35 years, females 19 years old or over, who participates in the sport and is a Yellowknife resident. Each player must be part of a team and is represented by the Team Rep at meetings of the Association.
2. Associate membership shall be open to any person or private business who, in the opinion of the Board of Directors, support the aims and objectives of the Association and who wish to contribute toward its development. An Associate Member is not entitled to a vote at meetings of the Association.
3. Team Membership shall be open to any Old Timer hockey team from Yellowknife in good standing with the Association. Each Team must elect a Representative to sit on the Board of Directors. Each Team Rep is entitled to a vote at meetings of the Association.
4. Application for Team membership must be approved by a majority of the Board of Directors.

**Article 2**

**Fees**

1. Annual membership fees shall be determined by the Board of Directors at the Annual General Meeting of the Association or at such time as approved by a majority of the Board of Directors.
2. Fees shall be assessed to each Team membership and paid prior to the commencement of league play subsequent to the Annual General Meeting or at such time as approved by a majority of the Board of Directors.
3. Members whose fees are in arrears shall not be entitled to any of the benefits of the Association nor shall they be entitled to a vote.

**Article 3**

**Board of Directors**

1. Management of the Association shall be conducted by a Board of Directors consisting of one Representative from each team in good standing order with the Association.
2. The Board of Directors will elect an Executive Committee consisting of: President, Vice-President, Secretary, Treasurer, and Discipline Chair during the Annual General Meeting or shortly thereafter during a subsequent league meeting.
3. Each Team must elect a Representative. Team Representatives are required to attend all meetings of the Association or send another member to represent the team in their absence. A fine will be set by the Board of Directors during the Annual General Meeting and charged to any team not represented at any of the meetings of the Association.
4. The Board of Directors shall meet at the Annual General Meetings, league meetings, at the call of the President or at the request of three members of the Board.
5. Where, for just and serious cause, the Board deems it advisable to suspend one of its Board members, the suspension shall be made by at least 60% majority of the members of the Board.

**Article 4**

**Executive Committee**

1. The Executive of the Association shall consist of: a President, a Vice-President, a Secretary, a Treasurer, and a Discipline Chair
2. The aforementioned five positions shall be open to elected members of the Board and shall be selected to office by the Board at the Annual General Meeting. Board of Directors may hold subsequent elections following the AGM to replace any member of the Executive as required. An Executive member can also be a team representative and the past President can be invited to be part of the Executive Committee.
3. Duties of the Executive:
4. The President shall:
5. Direct the business of the Association in accordance with the Constitution and Bylaws of the Association and the policies of the Board of Directors;
6. Preside at all meetings of the Association;
7. Represent the Association in all matters or appoint a member of the Executive to do so;
8. Prepare an annual report which shall be submitted at the Association’s Annual General Meeting;
9. Shall be the last to vote at meetings of the Association in case a tie-breaking vote is required.
10. The Vice-President shall:
11. Preside at meetings in the absence of the President and shall assist the President when called upon.
12. The Treasurer shall:
13. Keep records of all financial transactions of the Association;
14. Receive and/or recover all monies due to the Association;
15. Make disbursements as approved by the Board of Directors;
16. Provide a financial statement at the Annual General Meeting and when asked to do so for league meetings.
17. The Secretary shall:
18. Keep minutes of General, Special, Executive, and Board Meetings.
19. Maintain a current list of members of the Association and their category of membership;
20. The Discipline Chair shall:

(i) Review all discipline infractions;

(ii) He/She will obtain a statement from the referee on the infraction;

(iii) He/She will review the referee statement and give an appropriate suspension from League play based on the Association’s rules and policies prior to the next game of subject team(s);

(iv) Discipline Chair decisions can be appealed by the Team Rep during a league meeting for a final decision from the Board of Directors.

**Article 5**

**Powers of the Board of Directors**

1. The management of the business and affairs of the Association shall be vested in the Board who shall exercise all such powers, and do all acts and things as prescribed in this Constitution and Bylaws.
2. Subject to the Constitution and Bylaws, the Board may make such rules and regulations as they deem necessary for carrying out the objectives of the Association and for better defining the duties of the Executives, Directors and Committees, and may alter, amend or repeal the same.
3. The board may establish, restructure or abolish standing or special committees as it deems fit and shall set the terms of reference for any such committees.

**Article 6**

**Committees**

1. Membership of committees shall be open to any current member of the Association.
2. Committee chairpersons shall be appointed by the Board of Directors.
3. Committees shall meet at the call of the chairman and minutes of such meetings shall be filed with the Executive.

**Article 7**

**Annual General Meeting**

1. The Association shall hold an Annual General Meeting within 6 months after the close of the season and at such time and place as determined by the Board of Directors during the last regular league meeting of the season or a special meeting.
2. The President shall notify members within a minimum of fifteen days prior to the Annual General Meeting.

**Article 8**

**Special General Meetings**

1. Special meetings of the Association may be called:
2. By the President; or
3. At the written request of any three members of the Board; or
4. At the written request of one-third of the membership.

In any event, the President shall notify members five days prior to the meeting and such notice shall include the purpose of the meeting, and no other business shall be carried on beyond that notified.

**Article 9**

**Quorum**

1. At Annual General Meetings, Board Meetings and Special Meetings a quorum shall be a majority of the Directors.
2. At all Committee meetings a quorum shall be a majority of the members of the committee.

**Article 10**

**Voting**

1. Each Team Rep (Board of Directors) is entitled to a vote during all meetings of the Association.
2. All meetings of the Association shall be conducted according to Bourinot’s rules of order, except when contradicted by this Constitution and Bylaws.

**Article 11**

**Amendments**

1. Amendments to the Constitution and Bylaws may be made during Annual General Meetings, Special or regular league meetings of the Association by extraordinary resolution of the Board of Directors but no recession, alteration or addition shall have any effect until it has been registered by the registrar of societies.
2. A proposed amendment shall be submitted to the President for review and approval of the Board of Directors.

**Article 12**

**Affiliation**

1. Any affiliation with the league must be voted in during Annual General Meetings, Special or regular league meetings.

**Article 13**

**Financial**

1. The Executive shall open an account in the name of the Association in a Chartered Bank in Yellowknife in which the funds of the Association shall be deposited and shall be empowered to invest excess funds as deemed appropriate by the Board of Directors.
2. The Board of Directors shall be responsible for all accounts of the Association.
3. The Board of Directors shall authorize such officers as it deems fit to execute all instruments and documents on behalf of the Association.
4. The Board of Directors may appoint an auditor who shall be an independent Accountant. The auditor shall audit and certify the annual financial statement prepared for presentation to the next Annual General Meeting.
5. The Board of Directors shall approve all expenditures of the Association.
6. All cheques drawn on the Association shall be signed by any two of:

* President
* Vice-President
* Treasurer
* Secretary

1. All books and records of the Association shall be open to inspection by members.

**Article 14**

**Borrowing Powers**

1. The Association shall not borrow or incur any liability in excess of any cash monies on hand or in the bank without the approval of sanction of a special resolution of the Board of Directors.

**Article 15**

**Fiscal Year**

1. The fiscal year end of the Association shall be June 30th.

**Article 16**

**Miscellaneous**

1. The Register of Membership, Minute Book, and all other books and records will be held by the Secretary in Yellowknife, N.W.T. and may be examined during any League Meeting with reasonable prior notice.
2. No member shall receive any remuneration or other reward in regard to duties as a director, executive member, or member.

**Article 17**

**Withdrawal or Expulsion from Membership**

1. A member wishing to withdraw from membership shall notify the President in writing through the Team Rep. The Treasurer shall ensure that any monies owing the Association are recovered or properly accounted for. Any partial fees for the balance of the membership year shall be forfeited to the Association.
2. Where, for just and serious cause, the Association wishes to expel a member, this expulsion must be made by a majority of votes from the Board of Directors during any meeting of the Association.

Notices of Incorporation of Societies (subsection 6(4)):

Name: Yellowknife Old Timers Hockey Association

Number: SOC 774

Location of Operations: Yellowknife, N.W.T.

Incorporation Date: 10 April 1987

Objects: Operate the Yellowknife Old Timer Hockey League.